

OUK/NE-IEP Fostering Project fortnightly highlight report

Report for week ending	19 th June 2009
Date of report	17 th June
Report number	4
Circulation	Julie Brown (for onward circulation), Adrian Male, Paul Riley

Tasks undertaken this fortnight	RAG status	Trend	Action taken to address slippage	Further action required
a) Presentation to DCS meeting	Green			
b) Draft 14.6.09 workshop agenda done, venue booked	Green			
c) Equality Impact assessment completed	Green			
d) Ongoing analysis of questionnaire data	Red		Adrian and Julie following up gaps in information. OUK staff involved in data processing	Adrian will prepare an interim report based on available information for 29 th June meeting. NEIEP will need to decide at that point whether to settle for the information received to date or to take further action to get 100% returns
e)				
Tasks scheduled for next fortnight	Expected RAG status		Action taken to address slippage	Further action required

a) Finalise 14 th July programme and circulate to participants	Green		
b) DCS group to confirm options to go forward to feasibility study stage	Amber	End of June deadline set to reach agreement. This is amber because there is a risk that there may not be a clear consensus and negotiations may be required to reach agreement	Julie to liaise with DCS group members Once OUK have received shortlist they will check that they are clear about what is required and send confirmation back
c) Ongoing data analysis	Red	See d) above	See d) above
d) Julie to enquire about HR representation at the workshop	Green		
e)			